



Job Title:	Quality Manager	Position Type:	Full Time
Location:	Sheridan, WY	Date Posted:	15 Nov 2022
Level/Salary Range:	\$50K + DOE	Posting Expires:	When filled
Other Requirements			

Submission Information:

Kennon is an equal opportunity employer and will seriously consider every qualified applicant interested in joining our growing team. Please provide a cover letter, résumé, and at least one personal and two professional references submitted through our webpage: <https://kennonproducts.com/careers/>

Questions or accessibility issues may be directed to: recruiting@kennoncovers.com

Job Description:

JOB PURPOSE

As the Quality Manager, you will lead Kennon in growing our comprehensive and integrated quality mindset, maintaining ISO certification, meeting customer requirements, and driving our culture of continuous improvement. This will include guiding company processes, products, and services to promote consistency, standardization, efficiency, and high-quality outputs. The Quality Manager will represent Kennon internally and externally on all quality matters. This position will also oversee Quality Inspector and Standard Work Author functions. The Quality Manager is integral in supporting Kennon's development of the business owner culture and requires a person who is team oriented, motivated, and holds themselves and others accountable.

JOB DUTIES/RESPONSIBILITIES

- Understand ISO 9001 requirements, structure and how it correlates to Kennon's products, processes, and Customers. Maintain ISO 9001 certification and strive for simple and robust improvements in the Quality Management System.
- Lead Kennon in thoroughly understanding and engaging in Quality companywide.
- Create an environment focused on Quality Objectives that promotes data-based decision-making, creative thinking, and continuous improvement.
- Work with Contract Managers, Buyers, and Supplier Quality Engineers on First Article Inspections, Supplier Qualification & Approval Processes, and Purchase Orders/Contracts.
- Train, track, coordinate, and facilitate corrective action process utilizing lean and change management tools. Develop and maintain corrective action plans for sustainable and measurable change.
- Encourage risk-based thinking and oversee the Risk Management program to pursue opportunities and address risks. Facilitate identification of risks and opportunities, rating and prioritizing based on likelihood and impact, and address accordingly.
- Create, analyze, present, and maintain data and documentation that is informative and concise by utilizing tables, graphics, and charts.
- Utilize Kennon's ERP to generate informative problem identification activities, root cause analyses, and process improvement efforts.
- Review and resolve quality control problems and concerns with management and related personnel through promotion of teamwork and critical thinking.

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- Schedule and perform internal quality audits, report findings to Management. Host 3rd party certification and surveillance quality audits.
- Prepare reports and other documentation required by regulatory agencies to support the quality assurance function.
- Review and oversee implementation and control of documented information.
- Maintain and promote tagging and quarantine procedures for non-conforming items and ensure proper disposition such as rework, scrap, return to vendor decisions, etc.; Consult and review with VP level management as necessary.
- Support & manage select contracts - this includes understanding customer requirements, sales order creation, key item documentation, packaging, and shipping documentation creation, fulfilling customer portal requirements, and communicating with customers.
- Track and respond to customer feedback, as appropriate.
- Ensure the integrity of the quality management system is upheld when organizational changes are made, and that action is taken to mitigate any adverse effects. Maintain policies and procedures that allow for scalable growth at Kennon and provide resources for cross-training.
- Manage cybersecurity compliance to NIST Special Publication 800-171: Protecting Controlled Unclassified Information in Nonfederal Systems and Organizations.
- Conduct regular Management Reviews to ensure ongoing effectiveness of the quality management system.
- Exemplify the company's core values.

MINIMUM QUALIFICATIONS & REQUIREMENTS

Our ideal candidate will have a combination of formal education, manufacturing experience, and leadership success including:

- Bachelors degree or equivalent experience
- 4+ years experience in a manufacturing environment
- 2+ years experience in leading teams
- Proficiency with Microsoft programs
- Clear understanding of design for manufacturability
- Excellent communication skills, both written and verbal
- Willingness to travel
- Alignment with Kennon's Core Values: Care, Dare, Responsiveness, Integrity, and aptitude to meet expectations regarding Competence, Communication, Continuous Improvement, and Commitment.

PREFERRED QUALIFICATIONS

- 5+ years experience building and maintaining a quality management system certified to ISO-9001 or AS9100
- Experience building partnerships within a supply chain to guarantee quality up the chain
- Knowledge and experience with lean concepts and tools such as 5S, Kaizen, Value Stream Mapping, Root Cause Analysis

ABOUT KENNON

Kennon Products has a thirty-year history of proudly designing and manufacturing quality products that protect high value assets. Founded in 1984 to provide general aviation products, Kennon has grown into a multi-faceted company with international sales. We lead with cutting edge research and development, utilization of advanced materials and composites, and delivery of diverse product lines that include: preservation of private, commercial, and military aircraft integrity; safety in behavioral health; and life-protection for our service men and women. Our success has come through consistently providing innovation, ensuring superior design, and maintaining our commitment to quality.

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