



Job Title:	IT and AI Systems Intern	Position Type:	Full Time, summer internship
Location:	Sheridan, WY	Date Posted:	May 4, 2026
Level/Salary Range:	Non-Exempt/hourly, DOE	Posting Expires:	When filled

Submission Information:

Kennon is an equal opportunity employer and will seriously consider every qualified applicant interested in joining our growing team. Please apply through our webpage: <https://kennonproducts.com/careers/>

Questions or accessibility issues may be directed to: recruiting@kennoncovers.com

Job Description:

Job Purpose:

The IT and AI Systems Intern plays a role in advancing the organization’s digital capabilities by supporting the implementation of practical AI tools, improving internal systems, and contributing to companywide process efficiency. This position assists in identifying technology opportunities, streamlining workflows, and system improvements. The ideal candidate demonstrates curiosity, adaptability, strong communication skills, and a willingness to learn new technologies. Reliability and a proactive mindset are essential, as the intern will work closely with the IT team and partner with departments to support training, documentation, and technology adoption. Through this role, the intern will help strengthen the organization’s operational excellence and contribute to our culture of integrity, caring, daring, and responsiveness.

Job Duties/Responsibilities:

- Assist the IT department in evaluating and improving internal systems and workflows
- Help create or refine processes, SOPs, and documentation for company systems
- Support automation efforts and streamlining reporting tools
- Assist in identifying opportunities to apply AI tools to improve workflows across departments
- Support the rollout, configuration, and documentation of AI-enabled systems
- Provide employee training, demos, and basic troubleshooting for new AI-based tools
- Help track AI adoption metrics and report on usage improvements
- Support the development of training materials, ho-to guides, and reference documents
- Participate in or assist with presentations, workshops, and user onboarding sessions
- Communicate clearly with employees and help improve technology-related user experiences
- Provide general IT assistance, including hardware/software setup and internal support

Minimum Qualifications and Requirements:

Our ideal candidate will have a combination of formal education, relevant experience, and leadership success including:

WWW.KENNONPRODUCTS.COM

1100 Hi Tech Dr | Sheridan, WY 82801 | P 307.674.6498 | F 307.674.7182



- Currently enrolled in a degree program in Information Technology, Computer Science, Business Technology, Data Analytics, or a related field
- Strong interest in AI applications, automation, and business systems
- Comfortable learning new technologies and explaining them to non-technical users
- Strong analytical ability and attention to detail
- Good communication and presentation skills
- Ability to manage multiple tasks with minimal supervision
- Basic familiarity with dashboards, productivity tools, or workflow automation is a plus (e.g. PowerBI, Power Automate, Notion, SharePoint, etc.), but not required

Physical Requirements:

- Ability to stand for extended periods and lift up to 25 lbs.
- Manual dexterity for handling small components.

About Kennon

Kennon Products has a forty-year history of proudly designing and manufacturing quality products that protect high value assets. Founded in 1984 to provide general aviation products, Kennon has grown into a multi-faceted company with international sales. We lead with cutting edge research and development, utilization of advanced materials and composites, and delivery of diverse product lines that include preservation of private, commercial, and military aircraft integrity; safety in behavioral health; and life-protection for our service men and women. Our success has come through consistently providing innovation, ensuring superior design, and maintaining our commitment to quality. Together, we deliver innovative solutions to protect what matters most.

WWW.KENNONPRODUCTS.COM

1100 Hi Tech Dr | Sheridan, WY 82801 | **P** 307.674.6498 | **F** 307.674.7182